

Self-Service Respite

Pay Dates, Deadlines, & Holidays 2011

All timesheets must be **received** in our office by **5pm** on the **5th and 20th of each month**, even if the 5th or 20th falls on a weekend or holiday. Correctly submitted timesheets will be paid on the following dates. **The bold type indicates exceptions to the regular timesheet due date or pay date.**

Bookings done

December 16-31 2010
 January 1-15 2011
 January 16-31
 February 1-15
 February 16-28
 March 1-15
 March 16-31
 April 1-15
 April 16-30
 May 1-15
 May 16-31
 June 1-15
 June 16-31
 July 1-15
 July 16-31
 August 1-15
 August 16-31
 September 1-15
 September 16-30
 October 1-15
 October 16-31
 November 1-15
 November 16-30
 December 1-15

Timesheets Due

Wed, January 5, 2011
 Thurs, January 20
 Sat, February 5
 Sun, February 20
 Sat, March 5
 Sun, March 20
 Tues, April 5
 Wed, April 20
 Thurs, May 5
 Fri, May 20
 Sun, June 5
 Mon, June 20
 Tues, July 5
 Wed, July 20
 Fri, August 5
 Sat, August 20
 Mon, September 5
 Tues, September 20
 Wed, October 5
 Thurs, October 20
 Sat, November 5
 Sun, November 20
 Mon, December 5
 Tues, December 20

Payday

Fri, January 14
 Mon, January 31
 Tues, February 15
 Mon, February 28
 Tues, March 15
 Thurs, March 31
 Fri, April 15
Fri, April 29
Mon, May 16
 Tues, May 31
 Wed, June 15
 Thurs, June 30
 Fri, July 15
Mon, Aug 1
 Mon, August 15
 Wed, August 31
 Thurs, September 15
 Fri, Sept. 30
Fri, October 14
 Mon, October 31
 Tues, November 15
 Wed, November 30
 Thurs, December 15
Fri, December 30

Holidays for 2011 (office closed)

New Years Day	Friday, Dec 31, 2010
Martin Luther King Day	Monday, January 17
Presidents Day	Monday, February 21
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Thanksgiving Day	Thursday, November 24
Day after Thanksgiving	Friday, November 25
Winter Holiday	Friday, December 23
Winter Holiday	Monday, December 26
New Years 2012	Monday, January 2, 2012