

# Respite Care for Regional Center clients at Bay Respite Care

	<b>Full-Service Respite (FSR)</b>	<b>Self-Service Respite (SSR)</b>
<b>Who is eligible?</b>	<p><b>Eligible:</b></p> <ul style="list-style-type: none"> <li>• NBRC clients who do NOT have a Respite Care Provider (RCP) for BRC to hire.</li> <li>• NBRC clients who have a RCP for BRC to hire, but ALSO the family wants to use RCPs found by BRC in addition to their own Private Worker.</li> <li>• G-Tube fed clients (specialized healthcare respite)</li> <li>• Clients who use inhalers/nebulizers/epi-pens (specialized healthcare respite)</li> <li>• RCEB/GGRC clients, whether or not they have someone for BRC to hire</li> </ul> <p><i>(Note: if specialized healthcare respite is needed and the client already had a RCP, Full-Service respite will hire that RCP as a Private Worker)</i></p> <p><b>Not Eligible:</b></p> <ul style="list-style-type: none"> <li>• G-Tube client requires suctioning</li> <li>• Requires any other medical treatment that would need to be performed by RCP</li> </ul>	<p><b>Eligible:</b></p> <ul style="list-style-type: none"> <li>• NBRC clients who DO have a Respite Care Provider (RCP) for BRC to hire and they ONLY want to use their own workers that they find.</li> </ul> <p><i>(Note: The Self-Service department does NOT have a list/registry of workers available to the clients.)</i></p> <p><b>Not Eligible:</b></p> <ul style="list-style-type: none"> <li>• Does NOT have a RCP for BRC to hire</li> <li>• Is a client of RCEB/GGRC</li> <li>• G-Tube fed</li> <li>• Needs suctioning</li> <li>• Uses inhalers/nebulizers/epi-pens</li> <li>• Requires any other medical treatment that would need to be performed by the RCP</li> </ul>
<b>How do services begin?</b>	<ul style="list-style-type: none"> <li>• The Full-Service department receives a referral from the Case Manager.</li> <li>• A BRC Program Coordinator completes a Home Visit with the family.</li> <li>• After the Case Manager receives notification that the Home Visit is complete, the Case Manager submits POS to NBRC fiscal.</li> <li>• NBRC fiscal sends Authorization to FSR department.</li> <li>• We start to match the family with workers!</li> </ul> <p><i>(Note: Home Visits are completed in the order in which referrals are received. There may be a 3-5 week wait.)</i></p>	<ul style="list-style-type: none"> <li>• The Self-Service department receives a referral from the NBRC Case Manager.</li> <li>• SSR department mails client and employee packets to address on referral.</li> <li>• SSR department receives properly completed client paperwork AND RCP completes the hiring process.</li> <li>• SSR department sends email notification to NBRC Case Manager that services can begin.</li> <li>• NBRC Case Manager submits POS to NBRC fiscal.</li> <li>• NBRC fiscal sends Authorization to SSR department and client can start services!</li> </ul>
<b>Who finds the RCP?</b>	<p>The FSR program sends RCPs to the client's home for the parent to interview. The family may have as many RCPs as they wish. The family chooses which workers they will use. When the family needs a new RCP, they call the office for additional workers. The FSR department may also hire someone at the parent's request.</p>	<p>The parent/legal guardian finds and recruits the workers. BRC will hire as many RCPs as the family wishes. When the family has a new worker to hire, they call the SSR office for a new employee packet to be mailed. The SSR program does not recruit workers, nor do they have a list/registry of workers from which the families can choose a new worker.</p>
<b>Who hires the RCP?</b>	<p>The FSR department recruits, hires and trains all FSR General Workers. FSR pays all costs including trainings, salary, employer taxes, mileage reimbursement, fingerprinting costs, insurance, raises, and bonuses.</p>	<p>After the parent refers the RCP to SSR, they become an employee of Bay Respite Care. The SSR department hires them, issues all paychecks, and pays employer taxes and insurance.</p>
<b>The Respite Workers' pay rate?</b>	<p><b>\$9.35 - \$14.75/hr plus mileage reimbursement for driving to and from the clients' homes.</b></p>	<p><b>\$10.30/hr, no mileage reimbursement</b></p>
<b>Training and Supervision</b>	<p>FSR workers complete a 2 day general training and are CPR/First Aid certified. Each RCP has been: interviewed, references checked, fingerprinted for a criminal background check, and passed a TB test. Parents contact the FSR department to assist with worker problems. The FSR department handles all disciplinary and discharge problems.</p>	<p>The SSR department hires the RCP and provides mandatory CPR/First Aid training and completed a criminal background check for each worker. Parents train and supervise their RCPs. They handle any problems concerning their workers. Parents let the SSR department know when the worker is being discharged.</p>